



207 Muegge Way • Bennett, CO 80102  
Tel: (303) 644-3249  
www.townofbennett.org

Date:

### Accessory Structure Checklist

- 1. Building Permit Application
  - o Completely filled out and signed
  - o **ALL** Contractors (including Sub-Contractors) **MUST** have a Town of Bennett Contractor License
  
- 2. Site Plan (2 Hard Copies, 1 Electronic Copy)
  - o Indicate Property Lines
  - o Show dimensions between all structures and property lines as well as between the main structure and all other structures on lot
  - o Provide a North arrow and scale including all directions.
  - o Show the utility routing plan
  - o Include the property address
  - o Include lot dimensions
  - o Include legal description of the property
  
- 3. Foundation Plans (2 Copies, 1 Electronic copy)
  
- 4. Architectural Plans (2 Copies, 1 Electronic Copy)
  - o Floor Plans
  - o Electrical Plans
  - o Mechanical Plans
  
- 5. Completed Application from Bennett Fire Protection District
  - o Receipt of fees paid included
  
- 6. Verify Zoning Compliance
  
- 7. Provide Legal Description of the Property
  - o Parcel number
  - o Lot, block and subdivision

### Antelope Hill Subdivision Additional Requirements

- 1. Ensure all FDP Requirements are met, Town of Bennett Planning approval is required
- 2. Letter from the HOA ARC Committee
- 3. Approved Variance if Applicable

**\*For any project that requires a plan review applicant must set up a time to submit permits and pick up approved permits.**